



DEPUTY SECRETARY OF DEFENSE
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WASHINGTON, DC 20301-1010



AUG 20 1999

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
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UNDER SECRETARIES OF DEFENSE
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING
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ASSISTANTS TO THE SECRETARY OF DEFENSE
DIRECTOR, ADMINISTRATION AND MANAGEMENT
DIRECTORS OF THE DEFENSE AGENCIES
DIRECTORS OF THE DEFENSE FIELD ACTIVITIES
CHIEF, NATIONAL GUARD BUREAU

413.51

SUBJECT: Limitation on Configuration Changes to Y2K-Compliant Systems

The Department is engaged in a sustained and comprehensive program of Y2K system remediation, integration testing, functional end-to-end testing, and operational evaluations. The purpose of these efforts is to insure the Department will be fully mission capable throughout the millennium change.

The purpose of this memorandum is to ensure that configuration changes to date-dependent, mission critical systems do not add undue Y2K risk to, or undermine confidence in, system architectures that have been determined to be Y2K compliant. It provides combatant commanders (CINCs) and Principal Staff Assistants (PSAs) with visibility of, and veto authority over, configuration change proposals that may adversely impact such system architectures.

This policy pertains to any configuration changes to date-dependent, mission critical systems identified on CINC thin-line or PSA functional end-to-end architectures that would ordinarily come under the purview of a Configuration Control Board (CCB), including hardware, software, networking infrastructure, processed materials, services, and related technical documentation. The following procedures for obtaining approval for system configuration changes apply:

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- Following CCB review and approval, system Program Managers (PMs) will submit proposed configuration changes, including Y2K risk analyses, schedules, and justification (e.g., warfighting, safety, environmental, contractual, legal) to affected CINCs and PSAs, through their program Executive Officer (PEO)/Designated Acquisition Commander (DAC), or equivalent.



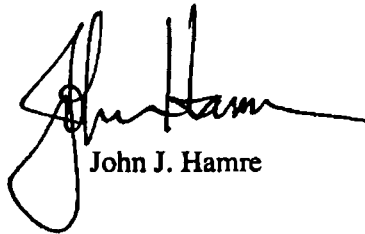
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- CINC's and PSAs will have two weeks (minimum 10 working days) following receipt of the change proposal to approve or disapprove implementation. The intention is for the CINC/PSA to perform a quick risk/benefit assessment of the proposal and its impact on Y2K compliant system architectures. Failure to respond will be considered approval of the change.
- If there are multiple affected CINC's and consensus is not reached, the Chairman of the Joint Chiefs of Staff will resolve the differences. I will resolve the differences when a consensus cannot be reached among multiple, affected PSAs.

This process does not apply to changes needed to prevent Y2K failures or to restore system operations after failure.

Any configuration changes to tested Y2K-compliant, mission critical system architectures shall be documented in accordance with the DoD Y2K Management Plan. The DoD Inspector General will monitor and report to the DoD CIO on the efficiency and effectiveness of the above process.

This memorandum is effective 1 September 1999 through 15 March 2000.



John J. Hamre